INSTITUTION OF WATER & ENVIRONMENT (INDIA)
MINUTES OF THE 4th EXECUTIVE COMMITTEE MEETING for The Year 2023

Held on: 22nd December, 2023 (Saturday),

Venue: Club 26, Noida.

The 4th Executive Committee Meeting of the year 2023 of the "Institution Of Water & Environment (India)" was held on 22nd December, 2023 at 12 noon at the Club 26, Noida to discuss the agenda circulated with the meeting notice. The notice & Agenda note for this Executive Committee Meeting was circulated to Executive Committee members and special invitees over e-mail. Following Executive Committee members and special invitees were present.

Sl. No	Name	Sl. No	Name
1	Er. A. K. Srivastava (President)	5	Er. P. K. Chauhan (DG (Finance)
2	Er. Vijendra Vikramaditya (VP-1)	6	Er. Tej Pal Singh Arora (Secretary & Director General)
3	Er. R. K. Garg (VP-2)	7	Er. A. D. Sharma (DG Publication) -
4	Er. Akhil Kumar Mittal (DG Coordination)	8	Er. Ram Mohan Kant Spl. Invitee

Er. A.K. Srivastava, President welcomed the gathering. The Chair asked the SDG to start agenda wise discussion.

4.1 Confirmation of Minutes of the 3rd Executive Committee meeting of the year 2023.

The 3rd Executive Committee Meeting was held on 2nd September **2023, at Club 26, Noida.** The Minutes of this meeting were circulated over mail on 9th September 2023. No comments were received on the minutes from any of the Executive Committee members. After brief deliberations, the minutes of the said meeting were confirmed by all the members.

4.2 Action Taken Report on the decisions taken in 2nd Executive Committee Meeting.

1. **Discussion on status of Annual Account & Balance sheet for the financial year 2022-2023**
   Er. R.K. Garg Ex DG(F) informed that the composite annual account of Institution of Water & Environment for the FY 2022-2023 has been submitted to the Income Tax.
2. **Discussion on status of printing of MoA with approved modifications**

   This issue will be discussed under agenda no 4.5 of today's meeting.

4.3 Actual expenditure in organizing AGM on 30th September 2023

In 24th Governing Council meeting held on 30th September 2023 Council approved an estimated expenditure of Rs. 76,620/- for organizing 24th Governing Council & 6th AGM with a request to furnish actual expenditure in next Council meeting. Er. R.K. Garg the then DG (Finance) provided the details (Annexure-1) according to which the actual expenditure incurred was Rs. 80941/-. Executive Committee recommended this to the Council meeting for approval.

4.4 Discussion on activities to be undertaken in the FY 2023-2024

Members present in the meeting after deliberations concluded that steps to be taken to undertake following activities:

1. One Technical seminar should be organised under Chairmanship of GoI official sponsored by a vendor.
2. Some Educational Institution should be contacted for providing technical inputs to the students of relevant field.

3. Chief Engineer, Ghaziabad Zone, UP Jal Nigam should be contacted and provide free of cost training to the Assistant Engineers / Junior Engineers in the field required by the Jal Nigam.

Sincere efforts should be taken up by all the members present in the meeting to finalise above activities.

4.5 Discussion on activities required for printing of MoA with approved modifications

Er. Vijendra Vikramaditya (VP-1) informed the gathering that modifications in MoA can only be done when all the modifications approved in AGM should be Authenticated by the Registrar of Societies. For this detailed guideline have been circulated by the Registrar office. This procedure has been initiated for the Financial Rules approved in 6th AGM but for modifications approved in 4th AGM this has not been done. Therefore, printing of MoA can not be taken up until earlier approved modifications are authenticated by the Registrar office.

It was decided in the meeting that modifications approved in 4th AGM be put up in next Council meeting for consideration and decide future course of action.

4.6 Any other Agenda with the permission of Chair

1. As required by the bank passing resolution for authorizing signatories

HDFC Bank, EOK II, New Delhi required a resolution on Bank's prescribed format supported by a resolution passed by the Board (Executive Committee). In the meeting Resolution was passed/signed authorizing Signatories according to clause 12 of Rules & Regulations appended with MoA.

2. Operation of bank account for urgent needs.

It was informed that even after lapse of more than two months the signature of newly elected signatories were not changed in the Bank due to which some urgent payments are pending. It was decided that the old signatories should continue to operate the bank account till new signatories are changed by the Bank. This matter will be put-up in next council meeting for Approval.

4.7 Vote of thanks

The Vote of thanks was presented by the SDG to the Chair and all the members who have come to attend the meeting and making this meeting a success.

The meeting was declared concluded.

(Tej Pal Singh Arora)
SDG IWE(I)

INSTITUTION OF WATER AND ENVIRONMENT (INDIA)

Ref.No. /IWE / EB / / 2022-23 **DATED 28/12/2023**

Copy forwarded to all the Executive Committee Members and Special Invitees, Institution of Water and Environment (India).

(Tej Pal Singh Arora)
SDG IWE(I)